

Maryville City Council Regular Meeting

Monday, February 25, 2019
7:00 p.m.

PUBLIC HEARING

- **Public Hearing for Special Use Permit for Short-Term Rental at 623 West 3rd Street, by Faris & Associates, LLC**

Mayor Martin opened a public hearing regarding the application received by Faris & Associates, LLC, for a Special Use Permit for Short-Term Rental at 623 West 3rd Street, by Faris & Associates, LLC. Any person wishing to speak on this subject was asked to stand and give their name and address for the record.

Larry Haataja, 635 West Third Street, stated that they appreciate that they live in an R-2 zone and that they enjoy their privacy. He stated that West Third Street is a narrow street and there is not adequate parking for large gatherings. He stated that he was strongly opposed to the issuance of the special use permit.

Denise Jasinski, 703 College Avenue, stated that she appreciated the available venue, near the university and suggested that the community could use more of them.

Terry Ewing, 325 North Dunn Avenue, expressed that many communities are losing their neighborhoods to the AirBNB and Vacation Rental by Owner (VRBO). He suggested that the Council protect the citizens of neighborhoods and deny the request.

Roger Bundridge, 611 West Third Street, stated that many of the people who come to stay are supporters of our community. Bundridge expressed concerns about not allowing parking along West Third Street since this area is filled with parked cars throughout the day and evening by persons attending classes and events at Northwest Missouri State University. He was in favor of the request.

Brett Chloupek, 712 West Third Street, stated there is an urgency for crafting an AirBNB and VRBO code to regulate short-term rentals such as those adopted by Lawrence, Kansas and Columbia, Missouri.

Tim Farris, owner of 623 West Third Street, stated that he was not trying to do anything illegal. He added that the neighbor currently holds a Special Use permit for a Bed and Breakfast and saw this as a similar situation. He claims he is selective as to who he rents to. Faris stated he does not intend to do this long-term and that he is trying to sell the property but until that happens, he would like to obtain the special use permit to continue short-term renting.

Paula Haataja, 635 West Third Street, clarified that the Special Use permit that was issued for their property was surrendered the following morning after the Planning and Zoning meeting. She stated that an R-1 Zone allows two (2) unrelated individuals and the special use permit is considering up to ten (10) individuals to stay.

Devlin Scofield, 630 West Third Street, stated that he did not see the rental as a problem until it effects the neighbors. He suggested a limit should be identified for the number of people allowed.

With no other persons wishing to be heard, Mayor Martin closed the public hearing.

REGULAR MEETING

The Council of the City of Maryville, Missouri, met in a regularly scheduled session on Monday, February 25, 2019, at 7:00 pm, at City Hall, 415 North Market Street, in said City.

ROLL CALL

The meeting was called to order by Mayor Martin and roll was called by the City Clerk, with the following present to-wit: Mayor Martin, Council Members, Matt Johnson, Tye Parsons and Benjamin Lipiec. Member Jason McDowell was absent.

Others present were City Manager Greg McDanel; Asst. City Manager Ryan Heiland, Dir., Finance Denise Town; Dir., Public Works C.E. Goodall, Dir., Public Safety Keith Wood, Parks and Recreation Dir., Jeff Stubblefield; Human Resource Manager Roxanne Reed and City Clerk Sheila Smail.

PLEDGE TO THE FLAG

The pledge to the flag was led by Mayor Martin.

INVOCATION

The invocation was given by Councilman Lipiec.

APPROVAL OF THE AGENDA

Mayor Martin requested any changes needed to the agenda, be noted at this time

Motion was made by Councilman Lipiec, seconded by Councilman Parsons, that the agenda be approved as presented. Upon roll being called, the vote was as follows: Councilman Parsons, yea; Councilman Lipiec, yea; Councilman Johnson, yea; Mayor Martin, yea. Motion carried.

APPROVAL OF MINUTES

Mayor Martin requested any changes needed to the minutes of Regularly Scheduled meetings held January 14 and 28, 2019; a Special Meeting held January 18, 2019; and Executive Session Minutes of July 10, 2017 September 13, 2017, September 25, 2017; February 26, 2018, March 12, 2018, April 9, 2018 August 27, 2018; and January 28, 2019 be noted at this time. No changes were noted.

Motion was made by Councilman Johnson seconded by Councilman Lipiec, that the minutes be approved as presented. Upon roll being called, the vote was as follows: Councilman Johnson, yea; Councilman Lipiec, yea; Councilman Parsons, yea; Mayor Martin, yea. Motion carried.

CITIZENS TO BE HEARD

Mayor Martin welcomed citizens and stated this the time for persons to address the Council on items not on the agenda. Any persons wishing to speak were requested to stand and state their name and address for the record.

No persons appeared to be heard.

REQUEST TO HOLD THE ST. PATRICK'S DAY PARADE, MARCH 16, 2019

Burny's Sports Bar has submitted a Special Event Request application to hold the 32nd Annual St. Patrick's Day Parade, on Saturday, March 16th, at 3:17 p.m. The request includes the closing of the 300 block of North Market Street from 2:15 p.m. to 6:00 p.m.

The City is requested to provide barricades to block off the street at both ends of the 300 block of North Market Street and assist with traffic control at the intersection of East 3rd Street and North Market Street.

The applicant has submitted an executed Hold Harmless Agreement, list of notified businesses for approval, and the required Certificate of Liability Insurance.

Staff recommended approval of the request for the St. Patrick's Day Parade to be held Saturday, March 16, 2019, at 3:17 p.m. in the 300 block of North Market Street.

Motion was made by Councilman Lipiec, seconded by Councilman Parsons to approve the request for the St. Patrick's Day Parade to be held Saturday, March 16, 2019, at 3:17 p.m. in the 300 block of North Market Street. Upon roll being called the vote was as follows: Councilman Johnson, yea; Councilman Parsons, yea; Councilman Lipiec, yea; Mayor Martin, yea. Motion carried.

REAPPOINTMENT MEMBERS TO MARYVILLE PUBLIC ART COMMITTEE

Renewal of terms are due for the positions currently held by Frank Grispino, Sr., Frederick Scott, and Kathy Rice on the MPAC Board. Frank Grispino, Sr. has indicated that he does not wish to serve another term. Frederick Scott and Kathy Rice desire to be reappointed for additional three (3) year terms.

Application will be accepted from persons interested in filling the position vacated by Frank Grispino, Sr.

Staff recommended reappointment of Frederick Scott and Kathy Rice each for an additional three (3) year term as board members of the Maryville Public Art Advisory Committee (MPAC).

Motion was made by Councilman Lipiec, seconded by Councilman Johnson to approve the request for the St. Patrick's Day Parade to be held Saturday, March 16, 2019, at 3:17 p.m. in the 300 block of North Market Street. Upon roll being called the vote was as follows: Councilman Parsons, yea; Councilman Lipiec, yea; Councilman Johnson, yea; Mayor Martin, yea. Motion carried.

A RESOLUTION AUTHORIZING THE ISSUANCE OF A SPECIAL USE FOR FARIS & ASSOCIATES, LLC, 623 WEST THIRD STREET

The City Clerk presented a bill, Bill No. 2019'06 for a resolution entitled:

A RESOLUTION AUTHORIZING THE ISSUANCE OF A SPECIAL USE PERMIT FOR FARIS & ASSOCIATES, LLC, AT 623 WEST THIRD STREET, MARYVILLE, MISSOURI.

In October of 2018 it was brought to the attention of the City of Maryville that Faris & Associates, LLC, was operating a short-term rental through Vacation Rental by Owner (VRBO) at the single-family dwelling located at 623 West Third Street. The owners were advised that if they wanted to continue this activity, it would require application for a Special Use Permit, as they exceed the maximum density of unrelated individuals.

The property is located in the University Neighborhood Overlay District and has a base zone of R-2, Single Family which allows a maximum of 2 unrelated individuals. Tim Faris of Faris & Associates, LLC desires to continue utilizing the property as a short-term rental for up to ten (10) persons. Mr. Faris would also request approval to install a two-foot (2') by three-foot (3') sign identifying the property.

Provided below is a summary of the adjacent zoning and land uses surrounding the subject site:

Location	Existing Land Use	Comprehensive Plan Designation	Current Zoning
Subject Site	Single Family	Low Density Residential (LDR)	R-2, Single Family Dwelling University Neighborhood Overlay
North	Single Family Special Uses	Low Density Residential (LDR) Civic (CIV)	R-2, Single Family Dwelling University Neighborhood Overlay
South	Single Family	Low Density Residential (LDR)	R-2, Single Family Dwelling University Neighborhood Overlay
East	Single Family	Low Density Residential (LDR)	R-2, Single Family Dwelling University Neighborhood Overlay
West	Single Family Special Use	Low Density Residential (LDR)	R-2, Single Family Dwelling University Neighborhood Overlay

Land uses in the immediate area of the subject site include: To the north, single-Family and Special Uses, (Alumni House, Newman Catholic Center, Hope Lutheran Campus Center). To the east and south are single-family uses and to the west are single-family and a single-family with a Bed & Breakfast Special Use Permit.

Section 405.380 through 405.430 of the Maryville Municipal Code were identified as codes containing special use permit information.

Staff stated that special use permits are prevalent throughout adjacent properties and recommended that the City Council discuss how the proposed use impacts the integrity of the neighborhood.

The Planning and Zoning Commission met on February 20, 2019. After a lengthy discussion, the Commission approved a motion to recommend issuance of the Special Use Permit with a four (4) to one (1) vote. The approval was recommended with the following conditions:

1. A two foot (2') by three foot (3') sign would be allowed no closer than 50' to the street.
2. No more than ten (10) occupants to be allowed to rent at the same time.
3. All occupants must park their vehicles off-street, on the subject property.

The short-term rental, home sharing, vacation rentals, Vacation By Rental Owner (VBRO), Airbnb: regardless of method, is a new sharing economy which has worked its way into residential areas throughout the country. Regulation of emerging technologies is challenging and communities across Missouri are developing code to adapt to these industries while protecting residents and the stability of their communities. The Municipal Code of Maryville currently does not address short-term rentals and should be updated to combine best practices and lessons learned from other attempts across the country.

Staff identified four (4) options for the City Council as follows:

- 1.) Approve the application for a Special Use Permit by Faris & Associates, LLC for a short-term rental at 623 West Third Street with or without conditions per Section 405.400: Conditions of the code.
- 2.) Deny the application for a Special Use Permit by Faris & Associates, LLC for a short-term rental at 623 West Third Street.
- 3.) Deny the application for a Special Use Permit by Faris & Associates, LLC for a short-term rental at 623 West Third Street and issue a moratorium (temporary prohibition) of short-term rentals in residential zoning districts. During the moratorium, staff will draft short-term rental code for review and discussion by the Planning & Zoning Commission and City Council.
- 4.) Approval of the application for a Special Use Permit by Faris & Associates, LLC for a short-term rental at 623 West Third Street for a duration of up to one (1) year and issue the same duration of moratorium (temporary prohibition) on short-term rentals in residential zoning districts. During the moratorium, staff will draft short-term rental code for review and discussion by the Planning & Zoning Commission and City Council.

A lengthy discussion of the logistics of the special use permit request was held to determine the best approach for handling the situation during the process of creating and implementing a new code to address short-term rentals.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Parsons, seconded by Councilman Lipiec, to approve the application by Faris and Associates, LLC, for a short-term rental, at 623 West Third Street, for a duration of up to one hundred twenty (120) days and issue the same duration of moratorium on short-term rentals in Residential Zoning Districts with the requirement that no more than ten (10) occupants are to be allowed to rent at the same time and the dwelling may not be allowed to be rented solely for special events, such as receptions, parties and weddings. During the moratorium staff will draft a short-term rental code for review and discussion by the Planning and Zoning Commission and City Council. Upon roll being called the vote was as follows: Councilman Lipiec, yea; Councilman Johnson, yea; Councilman Parsons, yea; Mayor Martin, yea. Motion carried. Said bill was then identified as Resolution No. 678 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk.

AN ORDINANCE TO EXECUTE A CONTRACT WITH INDIGO DESIGN, INC., FOR DESIGN SERVICES RELATED TO COMMUNITY WAYFINDING SIGNAGE

The City Clerk presented a bill, Bill No. 2019'06 for an ordinance entitled:

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MARYVILLE, MISSOURI, TO EXECUTE A WITH INDIGO DESIGN, INC., FOR DESIGN SERVICES RELATED TO COMMUNITY WAYFINDING SIGNAGE, MARYVILLE, MISSOURI

Wayfinding is a tool for directing travelers to destinations while at the same time creating a positive first impression through a branded navigation system. The term wayfinding was originally coined by Kevin Lynch in his 1960 book *The Image of the City*. Lynch presented the concept that people use a cognitive map to move throughout their environment to their destination. Wayfinding develops a consistent system to assist travelers in interpreting the routes.

In relation to community planning and specifically to downtown Maryville, the goal of a wayfinding system is to make the journey downtown as transparent and seamless as possible. Furthermore, by taking a comprehensive approach in developing the wayfinding system throughout the community, it can reinforce the community's unique identity and sense of place.

Components of successful wayfinding signage include:

- Primary Gateway Sign—Serves as the “Welcome” to a visitor, creating the first impression of the community. The sign should be significant, serving as a landmark.
- Traffic & Directional Signs—As unobtrusive and attractive as possible, while still meeting Department of Transportation guidelines for safety. Additionally, signs for visitor amenities like parking and public restrooms can be enhanced and improved.
- Trailblazer Sign—Utilitarian purpose combined with unique branding and design elements. Attractions to consider as destinations on Trailblazer Signs include; Downtown, Historic Districts, museums, event areas, government offices, parking, colleges/universities, and visitor centers. Signs should be located at or near key transportation nodes.
- Proximity Signs—In close proximity of attractions; these signs direct visitors through their final few steps to the destination.
- District Gateway Sign—Creates a boundary for a particular district within Downtown, such as a Historic District. These signs should be used within the district to be defined and should reflect the size, scale and character of the existing architecture of the district.

A successful wayfinding system is made up of elements that can be used in a variety of configurations. Some communities may require only a few of these elements or can gradually add components into a complete system. All components included in the wayfinding system should have a simple and uniform design. Above all, the signs need to be brief and easy to read with large type face, and adequate character spacing. Sign coloring should be attractive, not discordant. The wayfinding system signs should be unique and stand out in their surroundings.

Several community planning documents for Maryville have recommended the development of wayfinding signage for downtown Maryville. These documents include the Building Design Guidelines (2009), Downtown Strategic Plan (2012), the Comprehensive Plan (2012), and most recently the Missouri Main Street Resource Team Report (2018). The Tourism Committee has also identified this as a top priority aimed at improving the visitor experience.

Indigo Design, Inc., has provided a design services proposal for developing a wayfinding signage system for Maryville in coordination with the Tourism Committee. Indigo Design, Inc., is familiar with Maryville and provided landscape architecture for the 4th Street Corridor Project, the Mozingo Lake Recreation Park Entry Sign, and the community gateway signage project. As such, the Tourism Committee and City Staff recommend selection of Indigo Design, Inc., to ensure consistency in design.

In instances such as this, the City of Maryville Procurement Policy states in part:

Section 150.090.G.1: "Proposals and competitive bid requirements may be waived, upon City Manager approval, if the items can only be acquired from a single firm, an inventory item protected by patents or proprietary interests, or if time is an element to be considered."

The FY'19 Budget includes ten thousand dollars (\$10,000) in the Transient Guest Tax Fund for design of wayfinding signage. The Transient Guest Tax Fund also includes fifty thousand dollars (\$50,000) towards construction of the community gateway signage which will now be delayed and incorporated as an element of the South Main Corridor Improvement Project.

The design services proposal fee for Indigo Design, Inc., is eighteen thousand nine hundred ten dollars (\$18,910). At the February 13, 2019 meeting of the Tourism Committee, a unanimous motion was made to proceed with the proposed contract with funds from the Transient Guest Tax Fund.

Staff recommended approval of the proposed ordinance to execute a contract with Indigo Design, Inc., for design services related to community wayfinding signage, in an amount not-to-exceed eighteen thousand nine hundred ten dollars (\$18,910). If approved, the Tourism Committee will lead the design process for the development of wayfinding signage for further review and public input. The importance of wayfinding signage and its impact on the visitor experience is consistently referenced in several adopted community plans and reports.

Upon motion duly made, said bill was read by title on the first reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Upon motion duly made, said bill was read by title on the second reading, a copy of said bill having been made available for public inspection by filing the same in the office of the City Clerk more than twenty-four (24) hours prior to the meeting, and was duly passed by unanimous vote.

Motion was made by Councilman Lipiec, seconded by Councilman Parsons, to execute a contract with Indigo Design, Inc., for design services related to community wayfinding signage, in an amount not-to-exceed eighteen thousand nine hundred ten dollars (\$18,910). Upon roll being called the vote was as follows: Councilman Johnson, yea; Councilman Parsons, yea; Councilman Lipiec, yea; Mayor Martin, yea. Motion carried. Said bill was then identified as Ordinance No. 8162 and was duly passed, adopted and was thereupon signed by the Mayor and attested by the City Clerk. The agreement was identified as Contract No. 2019-02.

DISCUSSION: MAIN STREET/DEPOT STREEET – STP SMALL URBAN FUNDS

City Manager McDanel explained that the City still has Surface Transportation Program (STP) Small Urban Funds available thru the Missouri Department of Transportation (MoDOT) in the amount of eighty-four thousand dollars (\$84,000), which must be obligated by June 30, 2019. These funds must be used on MoDOT Functional Classification System.

Fiscal year '19 budget includes one hundred thousand dollars (\$100,000) for South Depot Street. South Depot Street is noted as a major collector on MoDOT maps. It was planned to upgrade South Depot Street from gravel to asphalt from South Halsey Street to the city limits, with realignment of the intersection of Halsey Street and the curve. The project would require design modifications to Olsson Associates plans.

Due to the cold and snowy winter we have had this year, there has been significant deterioration of the roadways. South Main Street, from Lieber street to Halsey Street are in poor condition with significant patchwork. South Main Street is considered a Minor Arterial on MoDOT's Functional Classification. Overlay of this portion of Main Street would be a simple use of the STP funds. Design services can be selected from MoDOT's Local Public Agency On-Call list. It was recommended that the CIP funds be transferred from South Depot Street to South Main Street and the city should agree to grade and apply dust control to South Depot Street until improvements can be made in FY'2020.

The Maryville City Council agreed to the proposal of using the remaining eighty-four thousand dollars (\$84,000) of STP funds and the FY'19 budgeted one hundred thousand dollars (\$100,000) to hard surface South Depot Street to resurface South Main Street from Lieber Street to Halsey Street. South Depot Street will be reconsidered for FY '20 budget.

REPORTS

I. Student Liaison

- NWMSU Student Senate sent representatives to Jefferson City to meet with legislators.
- A "Thank you" was expressed to the City for continued efforts of removing snow and ice.

II. City Manager

- ***Distinguished Budget Presentation Award*** – The City of Maryville has submitted the FY’19 Budget Document to the Government Finance Officers Association’s (GFOA) Distinguished Budget Presentation Award. The City has been the recipient of the award for each annual budget since FY’2013. The award reflects the commitment of the governing body and staff to meet the highest principles of governmental budgeting. In order to receive the award, the document must meet nationally recognized guidelines in creating a budget that serves as a policy document, financial plan, operations guide, and communications device to its citizens. Award recipients must be rated “proficient” in all four categories, and the fourteen mandatory criteria within those categories. The GFOA’s Distinguished Budget Presentation Awards Program is the highest form of recognition in governmental budgeting. The FY’19 Budget Document is available online at www.maryville.org and elected officials have been provided a hard copy.
- ***MML Elected Officials Training Conference*** – Registration is now open for the Missouri Municipal League (MML) Elected Officials Training Conference June 6-7, 2019, in Columbia, Missouri. The conference provides a nuts and bolts review of the myriad of important issues municipal officials face on a regular basis, from Sunshine Law to budgets, public official liability and conflicts of interest. While the conference focuses on providing the knowledge base newly elected municipal leaders need to effectively govern, the changes that continually occur in municipal government make this conference attractive for attending. More information and registration is available at <https://mocities.site-ym.com/page/EOTConference>.
- ***100th General Assembly Legislative Report*** – The First Session of the 100th General Assembly of the State of Missouri is underway and there are several items of municipal interest:
 - ***Taxing Out-of-State Sellers*** - The Senate Local Government Committee held a hearing last week on SB 189, sponsored by Senator Sandy Crawford. This bill was filed on behalf of cities and counties who are looking for a way to level the playing field between brick-and-mortar and out-of-state businesses by collecting a use tax on out-of-state purchases. This comes on the heels of the *Wayfair* decision issued last summer. Speaking in support of the bill were the Missouri Municipal League, Missouri Retailers Association, Associated Industries of Missouri, Missouri Chamber of Commerce, Missouri Budget Project, Municipal League of Metro St. Louis, a retired finance director from the city of Creve Coeur, the Missouri Association of Counties, Boone County, and the cities of St. Louis, Jefferson City, St. Peters, Springfield, Independence, Kansas City, Florissant, Joplin, and O’Fallon. There was no opposition voiced to the Committee.
 - ***Internet Taxation Committee*** - On Wednesday, February 20, 2019, the House Subcommittee on Internet Sales Taxation held an informational meeting. They discussed the history of how Missouri has handled both in-state and out-of-state purchases. The Director of the Department of Revenue testified that we are moving away from the traditional business model to an e-commerce/digital economy. Speaking to the committee on behalf of local governments and the unique challenges this issue poses directly to them were the Missouri Municipal League, the City of St. Louis, and the City of Columbia.
 - ***Failure to Appear*** - The Senate Local Government Committee also heard SB 207 sponsored by Senator Emery. This legislation creates an administrative process to deal with those who fail to pay their fine or appear in court. Those who spoke in favor of the bill included the Municipal League of Metro St. Louis, Missouri Municipal League, and the Cities of Kansas City, Lee’s Summit, and Maryland Heights. There was no opposition voiced on the bill.
 - ***Sales Tax Cap*** - On Monday, February 18, 2019, the Senate debated SB 21, sponsored by Senator Libla. This legislation seeks authority for the City of Portageville to place a public safety sales tax on their local ballot. During the debate, two (2) other cities were added: Riverside and Fayette. The conversation was quickly shifted by the Conservative Caucus (a group of six Senators working on tax policy reforms) to creation of a cap on sales taxes. The first effort was a combined local and state cap totaling 8 percent that was offered by Senator Koenig. A roll call vote was taken on the eight percent (8%) cap, which failed by a vote of nine to twenty-three (9-23). Senator Koenig then offered an amendment that would cap the combined local and state sales tax rates at fifteen percent (15%) and included language stating that no transient guest taxes would be included as part of the local sales tax. It failed on a standing division vote. Finally, Senator Eigel offered an amendment that simply changes way the municipal general sales tax is placed on the ballot. Current law, in §94.510.2, RSMo, allows for a city to place a general sales tax on the ballot at increments of “...one-half of one percent, seven-eighths of one percent, or one percent...”. This provision removes the increments and allows cities the flexibility to seek a sales tax rate more commensurate with their needs. SB 21 was perfect and passed the Senate on Thursday. The Senate Ways and Means Committee convened Thursday

morning to consider passage of SB 52, sponsored by Senator Eigel. The bill phases out the state income tax and replaces it with an increase in state sales tax. Within the proposal's many provisions, local sales tax rates are capped at eight percent (8%). Once modified, the bill was passed by a four to three (4-3) vote.

- *Transportation* - On Thursday, February 21, 2019, the House Committee on Transportation heard HCR 26, sponsored by Representative Ruth. This Resolution is identical to SCR 14, and coincides with the Governor's plan to issue three hundred fifty-one million dollars (\$351,000,000) in bonds to repair two hundred fifty (250) bridges throughout the state. Speaking in favor of HCR 26 was MoDOT Director Patrick McKenna, followed by a number of additional supporters, including: the MO Realtors Association, MO Chamber of Commerce, ACEC, SITE Improvement, the MO Municipal League, St. Louis Regional Chamber and Growth Association, MO Corn Growers Association, MO Farm Bureau, the Greater KC Chamber, the MO Association of Counties, the Municipal League of Metro St. Louis, MO State Troopers Association, MO Contractors Association, MO Concrete Association, the City of St. Louis, the American Concrete Pavement Association, Ash Grove Cement, Associated General Contractors, and the MO Asphalt Pavement Association. There was no opposition voiced to the Committee.
- *Municipal Expenditures* - The House Local Government Committee held a hearing on Representative Wiemann's HB 762 on Tuesday, February 19, 2019. This bill establishes the Missouri Municipal Expenditure Database that requires municipalities to post all their expenditures and vendors on the Missouri Accountability Portal (MAP). Speaking in favor of the bill was the Missouri Century Foundation. Testifying against the bill was the Missouri Municipal League, Municipal League of Metro St. Louis, and the Missouri Association of Municipal Utilities. Opponents stated that while transparency is very important to municipalities, this bill is not the solution because there is no "one size fits all" since all cities are so vastly different. Approximately 39 percent of Missourians have no access to rural broadband. It was suggested that perhaps there could be a pilot program where a few cities would work with the state to figure out the best way to implement such a program. HB 762 has been scheduled for a vote in committee next week.
- *Region H MULES 5 Pilot* –The City of Maryville has received notice from the Missouri State Highway Patrol (MSHP) Communications Training Coordinator for Troop H, that is has been selected as one of two "test site" agencies to represent the region as a pilot for the MULES 5 system. MULES (Missouri Uniform Law Enforcement System) 5 has been under technical development for some time and now in final testing before state-wide implementation. This selection validates the high standard of performance the Maryville Public Safety (MPS) Communications Division maintains, excellent audits (data and records keeping), and attention to detail. Special recognition is deserved for MPS Communications Division staff for their hard work and dedication.
- *Fire Division MUFRTI Training* –University of Missouri's Fire and Rescue Training Institute (MUFRTI) hosted their annual Winter Fire School (WFS) February 1-3 in Columbia. This year's WFS consisted of attendance of over one thousand (1,000) fire and emergency medical service (EMS) personnel from across the state as well as surrounding states. The WFS presented fifty-four (54) different 4-hour courses that covered topics from techniques to use in aggressive structure search and rescue to reducing the ever-growing risk of cancer in the fire service. Also presented was 4, 40-hour courses through a blended learning format, which includes eight (8) hours presented in the classroom and the remaining thirty-two (32) hours presented in a virtual classroom hosted by MU on their Canvas online learning platform. The following members attended the WFS this year: Firefighter Jace Pine, Volunteer Firefighter Thomas Shifflet, and Volunteer Firefighter Bryan Williams. Members that attended the emergency services expo that occurred on the 1st were the following: Capt. Phil Rickabaugh, PSO Matthew McMillen, and Volunteer Firefighters: Brad Sullivan, Aaron Saxton, and Brandon Jensen. These courses are valuable assets to the department as they allow for the personnel to gain new knowledge and develop new skills to improve services to the community.
- *Snow Removal Update* – The Street Maintenance Division of Public Works has spent most of February addressing impacts of snow events. Over the past few weeks, crews have responded to six (6) separate snow/ice events and plowed a total of twelve inches (12") of snow. A total of thirty-four thousand two hundred sixty-eight and 90/100 dollars (\$34,268.90) has been spent in February for labor, fuel, and materials associated with these efforts. Temperatures and winter moisture have been destructive to city streets throughout the area. Crews continue to patch and re-patch potholes until more assessment can be done with warmer weather. A special "thank you" is given to Street Maintenance, Water/Sewer Maintenance, Mozingo Maintenance, and Public Safety employees who continuously answer the call to provide services to citizens when needed regardless of conditions. The Street

department has recently hauled over one hundred fifty (150) dump truck loads of snow to the empty lot along East 7th Street.

- **Water & Sewer Maintenance** – Crews have continued maintenance and repair efforts throughout the city despite the winter weather over the last several weeks. Staff has responded to seventeen (17) frozen meters, six (6) potential frozen meters that were other issues, two (2) water leaks, numerous calls of leaks that were determined to be ground water, videoed several areas in the sanitary sewer system for broken private lines, repaired a sanitary manhole, ran the sewer root cutter in four (4) locations and were called out for four (4) sewer backups. Eric Hersh has submitted his two (2) week notice with his last day of employment as March 4, 2019 and Eldon Maxwell attended a CDL class and passed.
- **South Main Corridor Improvement Project** – In December, the City of Maryville was awarded ten million four hundred thousand dollars (\$10,400,00) in Better Utilizing Investments to Leverage Development (BUILD) program federal funds from the US Department of Transportation to reconstruct the entire South Main corridor from South Avenue to Highway 71 Bypass. The City of Maryville continues to complete administrative requirements to allow the South Main Corridor Improvement Project to proceed forward. Staff worked in coordination with the Federal Highway Administration, the Missouri Department of Transportation, and the Northwest Missouri Regional Council of Governments to submit a BUILD Questionnaire to the US Department of Transportation by the deadline of February 6, 2019. The questionnaire identified any known changes from the BUILD grant application, proposed project budget, project schedule, and funding sources. Staff anticipates having Plans, Specifications, & Estimates (PS&E) approval from MoDOT by April 1, 2020, and a contractor Notice to Proceed issued by July 1, 2020. In order to meet those deadlines, staff has been working to secure approval from MoDOT to proceed with design on the remainder of the project with SK Design Group, Inc. SK Design Group, Inc., is ninety percent (90%) complete with design on Phase I. The City received the approval from MoDOT and the Federal Highway Administration earlier morning and will be preparing a change order to the existing design contract for future council consideration.
- **Madden '19 Tournament at Mozingo** - Mozingo Recreation Park is hosting a “Madden '19” tournament at the swing bays, Wednesday, February 27, 2019.

III. Council

- **Senior Center Lunch** - Councilman Johnson will be visiting the Senior Center to eat lunch and recapture.
- **Snow in Washington DC** - Councilman Parsons visited Washington DC during four inches (4”) of snow and recalled people “freaking out” about it.
- **Street Department Appreciation** - Councilman Lipiec expressed his appreciation for staff and their hard work keeping the roads cleared.
- **Budget Book** - Mayor Martin expressed her appreciation for the work that went into developing the budget books.
- **St. Francis Hospital Gala** – The St. Francis Hospital Gala was held February 16, 2019, at Mozingo Lake Conference Center. A record amount was received for the cause.
- **Community Appreciates Street Department** – Many expressions of appreciation were received from community members for the work the Street Department has done on keeping the streets cleared.

ADJOURNMENT

Motion was then made by Councilman Lipiec, seconded by Councilman Johnson, to adjourn the meeting. Upon roll being called, the vote was as follows: Councilman Parsons, yea; Councilman Lipiec, yea; Councilman Johnson, yea; Mayor Martin, yea. Motion carried. Meeting was adjourned at 8:20 p.m.

Rachael Martin

Rachael Martin, Mayor

ATTEST

Sheila Smail

Sheila Smail, City Clerk

(02/25/2019)